

## APPENDIX 1

### Extract of Executive Board Minutes Relevant to the Environment and Urban Renewal Policy and Performance Board

#### EXECUTIVE BOARD MEETING HELD ON 21 SEPTEMBER 2017

##### TRANSPORTATION PORTFOLIO

##### EXB37 PROPOSED INSTALLATION OF BUS SHELTERS AT BUS STOPS LOCATED ON CLIFTON ROAD WITH THE JUNCTION OF MALPAS ROAD

The Board considered a report of the Strategic Director, Enterprise, Community and Resources, on the proposed installation of bus stops on Clifton Road, Runcorn.

The Board was advised that a request for the installation of a bus shelter had been received in May 2016. A period of consultation undertaken with residential properties resulted in two residents in support and two against. Following this, a further period of consultation was undertaken in respect of an additional bus stop across the road (as identified in Appendix 1). The report detailed the outcome of this further consultation.

It was noted that the Environment and Urban Renewal Policy and Performance Board had considered and supported the proposals, at its meeting held on 28 June 2017. However, since that meeting, the Council had received a complaint from those that objected to the initial installation, and as two of the complainants were Members of the Council, it was felt that the matter should be presented to the Executive Board for their further consideration.

RESOLVED: That the installation of bus shelters on Clifton Road, Runcorn, as identified in Appendix 1, be approved.

Strategic Director  
Enterprise,  
Community &  
Resources

##### EXB38 STREET LIGHTING HIGHWAY ELECTRICAL TERM MAINTENANCE CONTRACT

The Board considered a report of the Strategic Director, Enterprise, Community and Resources, which

sought approval to extend the current term maintenance contract for Street Lighting.

The Board was advised that the current contractor, Tarmac, commenced a term maintenance contract in November 2010 to maintain all highway electrical equipment within the Borough. Members were advised that extending the contract represented value for money and would save the Council the cost of re-tendering the work.

It was reported that normal expenditure covered by this contract had been around £0.5m each year. However, capital funding had been secured through this contract for the installation of LED lanterns, which would increase the work carried out through this contract. Therefore, the Board was advised that expenditure was anticipated to exceed £1.0m for the next extension period. In the longer term, with the installation of LED lanterns, street lighting maintenance costs would reduce.

RESOLVED: That

- 1) the extension of the Street Lighting Term Maintenance Contract under Procurement Standing Order 1.15 for a period of one year from 1 November 2017 to 31 October 2018 be agreed; and
- 2) it be recorded that the expenditure is anticipated to be in excess of £1.0m per annum.

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## **ENVIRONMENTAL SERVICES PORTFOLIO**

### **EXB39 HALTON RESIDENTS' FUNERAL - KEY DECISION**

The Board considered a report of the Strategic Director, Enterprise, Community and Resources, on the proposal to set up a Halton Residents' Funeral package.

The Board was advised that the average cost of a funeral had almost doubled since 2005, with costs expected to continue to rise in future years. Following the death of a loved one, families had to make decisions about funeral arrangements and to make choices which increasingly plunged them into serious and long term debt.

The report set out details of a proposed Halton Residents' funeral package to provide a reasonably priced

dignified funeral service, which would be indistinguishable from any other funeral service. The report set out in more detail what a fixed price Residents' Funeral package would include.

Reason(s) for Decision

To help to alleviate funeral poverty within the Borough.

Alternative Options Considered and Rejected

The Council could simply do nothing and leave the delivery of this type of service to the market. If that option was taken, prices for funerals would continue to rise, putting more residents into debt.

Implementation Date

January 2018.

RESOLVED: That the setting up of a Halton Residents' Funeral offer, as set out in Section 4 of the report, be approved.

Strategic Director  
- Enterprise,  
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Resources

**PHYSICAL ENVIRONMENT PORTFOLIO**

EXB44 MURDISHAW REGENERATION

The Board considered a report of the Strategic Director, Enterprise, Community and Resources, on an amendment to the Capital Programme to allow for funding for the improvement of the Murdishaw area of Runcorn.

The Board was advised that, since the closure and subsequent demolition of the former Jolly Brewer Public House, the Council had been working closely with local partners to reinvigorate Murdishaw local centre. It was noted that the Council had sold the former Jolly Brewer site to Liverpool Housing Trust (LHT), who had agreed to deliver 18 new homes and a new re-located car park to the front of the local centre retail units. The car park element would be completed by November 2017.

It was reported that in October 2016, Mott Macdonald were appointed as an independent consultant to drive forward the visioning process for the wider regeneration of the Murdishaw area. Two pieces of work had been

completed – the Visioning Framework and a housing market analysis - and in conjunction with this, it was proposed that a series of small scale projects be delivered which targeted areas of most need. A Steering Group would oversee the development of the options, and lead on resident engagement as proposals emerged.

RESOLVED: That Council be recommended to amend the Capital Programme to include £46,000 for the Murdishaw Estate Regeneration Programme to provide the Council's contribution to the actions and activities outlined in the report, to be funded from the Capital Receipt received for the Jolly Brewer Pub.

Strategic Director  
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EXB45 SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AND THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

The Board considered:

- 1) Whether Members of the press and public should be excluded from the meeting of the Board during consideration of the following items of business in accordance with Section 100A (4) of the Local Government Act 1972 because it was likely that, in view of the nature of the business to be considered, exempt information would be disclosed, being information defined in Section 100 (1) and paragraph 3 of Schedule 12A of the Local Government Act 1972; and
- 2) Whether the disclosure of information was in the public interest, whether any relevant exemptions were applicable and whether, when applying the public interest test and exemptions, the public interest in maintaining the exemption outweighed that in disclosing the information.

RESOLVED: That as, in all the circumstances of the case, the public interest in maintaining the exemption outweighed that in disclosing the information, members of the press and public be excluded from the meeting during consideration of the following items of business in accordance with Section 100A (4) of the Local Government Act 1972 because it was likely that, in view of the nature of the business, exempt information would be disclosed, being information defined in Section 100 (1) and paragraph 3 of Schedule 12A of the Local Government Act 1972.

## PHYSICAL ENVIRONMENT PORTFOLIO

*(N.B. Councillor Hignett declared a Disclosable Pecuniary Interest in the following item of business as one of the parcels of land referred to in the report, was located close to his own property. He left the room during consideration of the item and took no part in the discussion)*

### EXB47 STARTER HOMES AND ACCELERATED CONSTRUCTION OPPORTUNITY - KEY DECISION

The Board considered a report of the Strategic Director, Enterprise, Community and Resources, on the development of a detailed project to identify suitable sites for Starter Homes.

The Board was advised that, as part of the Housing White Paper, the Government was consulting on widening the definition of 'affordable housing', to include Starter Homes. In February 2017, the Homes and Communities Agency invited local authorities to submit Expressions of Interest for their Accelerated Construction Programme (AC). It was reported that AC was the Government's new approach to land disposal which increased overall delivery in the sector, at a faster rate than the housing market.

Since the publication of the agenda, and following consultation with the respective Ward Councillors, one of the sites had been removed from the list for proposed development. A revised report was circulated. The remaining sites had a strategic fit with the Healthy New Town's Project, had been identified as suitable for potential development and fitted well within the current HBC development strategy for housing growth, regeneration of brownfield sites and generation of new homes bonus.

#### Reason(s) For Decision

To accelerate housing development in the Borough and to establish a good working relationship with the Homes and Communities Agency to promote future joint working.

#### Alternative Options Considered and Rejected

The other options were:

- a) Do nothing. However, this would not lead to any

- additional housing units being created.
- b) The Council to invest resources in bringing these sites forward. The Council did not have available resources to invest in this type of activity.
  - c) Seek alternative funding sources. There were no other resources available.

Implementation Date

1 October 2017.

RESOLVED: That

- 1) the proposal to ascertain the feasibility of developing the proposed sites, as outlined in the report, be supported;
- 2) the sites identified at paragraph 4.3 are declared surplus assets;
- 3) the Strategic Director, Enterprise, Community and Resources, in consultation with the relevant Portfolio Holder, be authorised to take all appropriate steps to develop these proposals; and
- 4) Members agree that a report will be presented to the Executive Board for final decision, once the outcome of the feasibility work and consultation with relevant stakeholders, including further consultation with Ward Councillors, is available.

Strategic Director  
- Enterprise,  
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EXB48 RUNCORN VISION AND REGENERATION

The Board considered a report of the Strategic Director, Enterprise, Community and Resources, on the progress on the regeneration of Runcorn Town Centre.

The Board was advised that Runcorn Town Centre was one of eight key impact areas within the Council's Mersey Gateway Regeneration Plus Plan, which was approved by the Board on 16 March 2017. The document, circulated at the meeting, set out the Council's aspirations for the regeneration of Runcorn, the details of which were provided in the report for Members' consideration.

RESOLVED: That

- 1) the attached Vision Document for Runcorn be

Strategic Director

approved;

- 2) the continuation of discussions between Langtree and the Council to progress the development of a Master Plan for Runcorn Station Quarter be agreed;
- 3) a future update on these discussions will be provided; and
- 4) Members note the next steps and actions outlined in Section 3 of the report.

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#### EXB49 EGERTON STREET DEVELOPMENT

The Board considered a report of the Strategic Director, Enterprise, Community and Resources, which updated Members on the progress on the agreement with Bryan Developments to develop a site at Egerton Street, Runcorn.

This proposal was previously reported to the Board in June 2017, where the item was deferred so that further options for the site could be investigated. Details of the current offer from the developer were set out in the report for Members' information.

RESOLVED: That

- 1) Members noted the action taken by the Chief Executive under his delegated powers, and in consultation with the Leader, to progress the Egerton Street Development in Runcorn; and
- 2) the Board notes the authority given to the Operational Director, Economy, Enterprise and Property, to arrange for all required documentation to be completed to the satisfaction of the Operational Director, Legal and Democratic Services, on the basis of the revised terms received.

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## EXECUTIVE BOARD MEETING HELD ON 19 OCTOBER 2017

### ENVIRONMENTAL SERVICES PORTFOLIO

#### EXB53 VARIATION OF THE NON-STATUTORY FEES OF HALTON REGISTRATION SERVICE FOR 2019/2020

The Board considered a report of the Strategic Director, Enterprise, Community and Resources, which sought approval to vary the non-statutory fees offered by Halton Registration Service for 2019/2020.

The Marriage Act 1995 and the Civil Partnership Act 2005 allowed local authorities to set fees for ceremonies in approved premises. In January 2011, the Executive Board Sub-Committee agreed to set the non-statutory fees outside of the usual timeframe for setting fees, due to ceremonies being planned up to two years in advance.

The proposed fee structure was set out in Appendix 1 for Members' consideration.

RESOLVED: That

- 1) the variations to the non-statutory fees of Halton Registration Service, as set out in Appendix 1 attached to the report, be approved; and
- 2) the introduction of a non-statutory administration fee for the making of a pre-arranged Marriage and/or Civil Partnership Notice appointment be approved.

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#### EXB54 EUROPEAN REGIONAL DEVELOPMENT FUNDING (ERDF) RENEWABLE ENERGY SCHEME

The Board considered a report of the Chief Executive, on plans to develop a Solar Farm on the former St Michael's Golf Course, and to accept funding towards the capital cost of the scheme.

The Board was advised that the Council had explored the potential to develop a Solar Farm on part of the former St Michaels' Golf Course in Widnes. A feasibility study had indicated that the site would be technically suitable with the opportunity to bring a brownfield site back into use. In addition, it was noted that Halton Stadium would be



connected to the Solar Farm and estimated that they could use approximately 50% of the energy generated, thereby significantly reducing the Stadium's running costs over the next 25-30 years.

Members were advised that, as part of the development of the scheme, the Council had successfully submitted an application to the European Regional Development Funding Renewable (ERDF) Energy Scheme, to meet 50% of the cost of the scheme. It was noted that the Council would need to provide 50% match funding which it was proposed would be taken from the Capital Programme/ Environmental Fund. The report set out details of the offset costs and the potential income generation for Members to consider.

RESOLVED: That

- 1) The proposal to develop a Solar Farm on the former St Michael's Golf Course be approved;
- 2) Subject to final confirmation from the Department for Communities and Local Government, the ERDF funding be accepted; and
- 3) Council be recommended to amend the Capital Programme accordingly, to provide 50% match fund for the project, as required by ERDF.

Chief Executive

## **PHYSICAL ENVIRONMENT PORTFOLIO**

EXB58 DELIVERY AND ALLOCATIONS LOCAL PLAN (INCORPORATING REVISED CORE STRATEGY POLICIES) CONSULTATION DRAFT (DALP) - APPROVAL FOR A PERIOD OF PUBLIC CONSULTATION

This item was deferred for further consideration.

EXB59 RUNCORN REGENERATION UPDATE

The Board considered a report of the Strategic Director, Enterprise, Community and Resources, on the development of a proposed Masterplan for the Runcorn Station Quarter.

At its meeting on 21 September 2017, the Board had approved a 10-15 year vision document for Runcorn Town Centre. It was reported that a Masterplan Design Brief for

the Runcorn Station Quarter area would deliver an economic impact in a short timeframe. The report set out details of a number of options for Members to consider.

It was noted that, as it was felt that the Council had the necessary skills knowledge, experience and understanding of the Masterplan area, Option 2 was therefore recommended for the Council to complete this stage of the development.

RESOLVED: That Option 2, set out in the report, be agreed, so that the Council fulfils the project co-ordination role for the development of the Masterplan for the Runcorn Station Quarter.

Strategic Director  
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